Quick Start Guides

Account Transfers

Online Banking for Business

Account Transfer service allows you to transfer funds quickly and securely between accessible accounts, whenever you want.

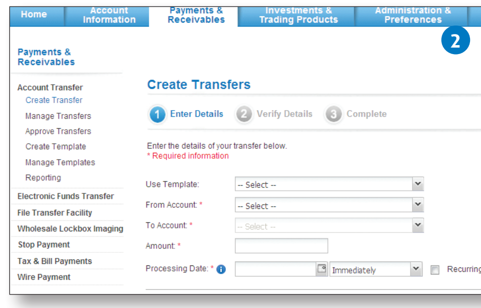
How do I perform an Account Transfer?

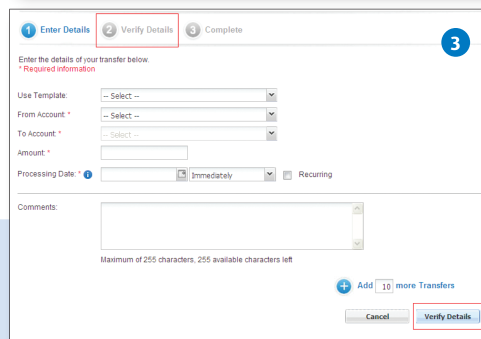
1. Select **Account Transfer** under the **Payments & Receivables** tab. Here you can create, manage and approve transfers as well as create and manage transfer templates.

2. Select **Create Transfer**, choose the accounts to transfer money between, and enter the amount.
If you want to future-date the transfer, simply change the processing date.

3. Once you have completed the required fields, select **Verify Details** to review the information.

4. Select **Complete** to submit the transfer.





The transfer will be processed on the processing date you indicated. If you select today's date, the transfer will be processed immediately.

To learn more

The **Ask Us** feature within Online Banking for Business will guide you through your next steps such as:

- How do I confirm my account transfer was successful?
- How do I create a future dated account transfer?

Ask Us also gives you detailed instructions on how to

- create, manage and approve transfers
- create and manage your templates

As you use Account Transfer service, look for the Information icon ⓘ where one click provides you with helpful tips.

BMO Financial Group®
We're here to help.™

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