# Stay on top of your trades

# Check the status of your orders

See all your open orders, including any activity from today or the previous business day, from the Order Status screen.

## Know the moment an order has been filled

Receive an email when your equity or option order has been filled by setting up order fill notifications.



### Let's Connect

If you have questions call **1-888-776-6886**.

### Check your Order Status

- **1.** Sign in to your <u>BMO InvestorLine</u> account.
- 2. From Trading, click Order status.

| Trading          | My Portfolio  | Quotes & Too |  |
|------------------|---------------|--------------|--|
| Stocks &         | Stocks & ETFs |              |  |
| Options          |               |              |  |
| Mutual funds     |               |              |  |
| Bonds & GICs     |               |              |  |
| Foreign exchange |               |              |  |
| Top pick lists   |               |              |  |
| S&P equity picks |               |              |  |
| Order status     |               |              |  |

- The Order Status screen shows all your open orders for Equities, Options, Fixed Income and Mutual Funds. You'll see whether your orders are submitted, pending approval, filled or partially filled, expired or cancelled.
- **4.** Narrow down the list to see specific orders.

| Product | Status   |    |
|---------|----------|----|
| All     | All      | \$ |
| Symbol  | Exchange |    |
|         | All 💠    |    |

### Set up Order Fill Notifications

- 1. When signed in to your <u>BMO InvestorLine</u> account.
- 2. Go to Account Services and click User ID profile.



#### - 3. In eServices you'll find Order fill notifications.



 Click Edit to select your notification preferences, then Save Changes to finish.



